



NUMERICAL MACHINING COMPLEX LTD

INVITATION TO TENDER

TENDER NAME: PROPOSED PROVISION OF COMPREHENSIVE GROUP MEDICAL INSURANCE COVER (IN & OUT PATIENT) FOR STAFF, THEIR DEPENDANTS & INDEPENDENT BOARD OF DIRECTORS FOR ONE (1) YEAR.

TENDER NO: NMC/ONT/62/2021-2022

1. Numerical Machining Complex Ltd invites sealed tenders for Proposed provision of comprehensive group medical insurance cover (IN & OUT PATIENT) for staff, their dependents & independent Board of Directors for ONE (1) year.
2. Tendering will be conducted under open competitive method (National) using a standardized tender document. Tendering is open to ALL qualified and interested underwriters.
3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours i.e 0900 to 1500 hours at the address given below.
4. A complete set of tender documents may be purchased or obtained by interested candidates upon payment of a non – refundable fees of Kshs 1,000.00 in cash or Banker’s cheque and payable to the address given below. Tender documents may also be obtained electronically from the website; www.nmc.go.ke and www.tenders.go.ke at no fee.
5. Tender documents may be viewed and downloaded for free from the website; www.nmc.go.ke and www.tenders.go.ke. Tenderers who download the tender document must forward their particulars immediately to supplies@nmc.go.ke to facilitate any further clarification or addendum.
The procedures to be followed will be as follows:
 - (a) Indicate full name of the organization
 - (b) Email address of the organization
 - (c) Telephone no of the organization
 - (d) Postal Address of the organization
6. All Tenders must be accompanied by a Tender Security from a Commercial Bank of Kenya Shillings Eighty-Five Thousand (Kshs 85,000.00) and valid for 170 days.
7. The tenderer shall chronologically serialize all pages of the tender documents submitted.

8. Completed Tenders must be delivered to the address below on or before **29th June, 2022 at 11:00am.** Electronic Tenders will not be permitted.

8. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderer's designated representatives and anyone who chooses to attend at the address below.

9. Late Tenders will be rejected.

10. The addresses referred to above are:

A. Address for obtaining further information and for purchasing tender documents

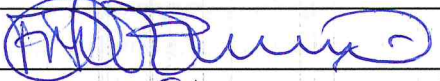

Manager, Supply Chain Management
Numerical Machining Complex Ltd
Workshop Rd
P.O Box 70660 -00400, Nairobi
0716 -431114/0710 -568003
supplies@nmc.go.ke

B. Address for Submission of Tenders

Managing Director
Numerical Machining Complex Ltd
Workshop Rd
P.O Box 70660 -00400, Nairobi
Tender Box located at the Main entrance, Administration Block

C. Address for Opening of Tenders

Managing Director
Numerical Machining Complex Ltd
Workshop Rd
P.O Box 70660 -00400, Nairobi
Staff Canteen

Issued by: Manager, Supply Chain Management	
Authorized by: Managing Director	

20th June, 2022