

ADVERTISEMENT FOR THE POST OF INTERNAL AUDIT MANAGER- NMC 3

Numerical Machining Complex Limited is a Semi-Autonomous Government Agency established under the Companies Act Cap 486 Laws of Kenya. It is currently seeking a dynamic leader in Audit who is capable of carrying out independent review and objective audits for the company in order to provide assurance that the company's internal control systems effectively and efficiently support achievement of the company's overall objectives.

JOB PROFILE

The Internal Audit Manager responsibilities include among others the following:-

- a) Supervise and guide staff in Audit Unit.
- b) Promote good Corporate Governance and compliance with various laws and regulations impacting on the company's operations
- c) Liaise with the external auditors
- d) Coordinate responses to management letters from the external auditors
- e) Coordinate preparation of Public Investment Committee (PIC) reports and follow up on the implementing their recommendations.
- f) Interpret financial policies to promote sound auditing principles/practices
- g) Oversee the training and development of staff in the Internal Audit Unit
- h) Conduct annual performance appraisal of staff against set targets and objectives
- i) Provide management with analysis, appraisal, recommendations, counsel, and pertinent observations resulting from the activities reviewed
- j) Advise management on financial matters and members of the Board Risk and Audit committee.

- k) Reviewing the effectiveness of the internal audit function and developing and reviewing the annual audit.
- l) Overseeing stocktaking exercise, risk assessment, corruption risk assessment, anti-corruption awareness activities/programmes and chairing Integrity Assurance Committee.

PERSON PROFILE

- Should be a person of high integrity and should meet the requirements of Chapter Six of the Kenya Constitution and Article 232 on Values and Principles of the Public Service;
- Masters Degree in Commerce, Business Administration, Economics, Science (Finance or Accounting Option)
- Bachelor's Degree in Commerce (Accountancy, Finance or Audit option)
- CPA-K or ACCA-Final (Registered with ICPAK)
- Certified Information Systems Auditor (CISA) & Certified Internal Auditor (CIA)
- Have a Certificate in Leadership Course lasting not less than four (4) weeks
- At least 7 years' experience in auditing and finance management in public sector, three (3) of which are in senior management position.
- Strong interpersonal skills
- Proven ability and professional competence in Auditing and Finance management in a manufacturing or production environment;
- Good analytical skills

TERMS OF OFFER

An attractive remuneration package commensurate with qualifications and responsibilities of the position will be negotiated with the right candidate within the NMC approved SRC salary structure.

Mode of application

If you can clearly demonstrate the ability to meet the above criteria please submit your application along with testimonials, certificates, a detailed CV stating your current position, remuneration level, email and telephone contact to reach us on or before **13th June, 2023**.

The Ag. Managing Director
Numerical Machining Complex
KR Central Workshops off Bunyala Road
Industrial Area
P. O. Box 70660 – 00400
NAIROBI

E-mail: md@nmc.go.ke

Advertisement available on the NMC website: www.nmc.go.ke

Note: Only short listed candidates will be contacted. Canvassing will lead to automatic disqualification.

Numerical Machining Complex is an equal opportunity employer